



# Town of Greenville Use Permit Application



PO Box 1109 ~ Greenville, ME 04441 ~ 207-695-2421

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Name of Business \_\_\_\_\_

Name \_\_\_\_\_ Date Received \_\_\_\_\_

Map \_\_\_\_\_ Lot \_\_\_\_\_ Book \_\_\_\_\_ Page \_\_\_\_\_

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## INSTRUCTIONS

### The following requires a building and/or use permit:

1. Any new building, structure, addition or accessory building in a designated shoreland zone.
2. Foundations - either by themselves or under existing buildings.
3. Any new or change of use business activity.

Please complete and submit the attached Use Permit Application to the Code Enforcement Officer.

**The Greenville Planning Board meets on the 2nd and 4th Wednesday of each month.**

Any Use Permit Application that needs to be considered by the Planning Board should be received by the Code Enforcement Officer by noon on the 1st and 3rd Wednesday of the month. All correspondence should be sent to the Town of Greenville, PO Box 1109, Greenville, ME 04441. If you need to see the Code Enforcement Officer, please call 207-695-2421 or come in during office hours. The Code Enforcement Officer is available **Wednesday - Friday from 8:30am to 4:00pm.**

Date Received: \_\_\_\_\_

Map \_\_\_\_\_ Lot \_\_\_\_\_ Book \_\_\_\_\_ Page \_\_\_\_\_

Property Zone:  Residential  Rural  Rural Development  Village  Shoreland \_\_\_\_\_

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**Property Owner Information**

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

**Contractor Information**

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

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**Use Activity**

Proposal Use \_\_\_\_\_

Past Use \_\_\_\_\_

Brief description of activity \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Type of Sewage Disposal**

Town Sewer  Subsurface Sewage if so  New  Existing

**Dimensions of Structure Housing Proposed Activity**

Percentage of lot to be occupied by structure? \_\_\_\_\_

Basement Dimensions: Length & Width \_\_\_\_\_ ft x \_\_\_\_\_ ft  
Square footage of basement: \_\_\_\_\_

First Floor Dimensions: Length & Width \_\_\_\_\_ ft x \_\_\_\_\_ ft  
Square footage of basement: \_\_\_\_\_

Second Floor Dimensions: Length & Width \_\_\_\_\_ ft x \_\_\_\_\_ ft  
Square footage of basement: \_\_\_\_\_

**Site Plan**

Please draw a floor plan of the structure housing the proposed use.

Show:

- a. Area where the use will take place on each floor.
- b. Show areas where parking will be located.

**Any individual completing the application as authorized agent must attach a letter stating authorization from the owner of the property.**

To the best of my knowledge all information submitted on this application is true and correct. All proposed uses will be conformance with this application and the Basic Land Use Ordinance for the Town of Greenville 1995.

Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Agent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_