



# Town of Greenville Building Permit Application



PO Box 1109 ~ Greenville, ME 04441 ~ 207-695-2421

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Name \_\_\_\_\_

Date Received \_\_\_\_\_

Map \_\_\_\_\_ Lot \_\_\_\_\_ Book \_\_\_\_\_ Page \_\_\_\_\_

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## INSTRUCTIONS

### The following requires a building permit:

1. Any new building, structure, addition or accessory building in a designated shoreland zone.
2. Foundations - either by themselves or under existing buildings.

Please complete and submit the attached Building Permit Application to the Code Enforcement Officer.

**The Greenville Planning Board meets on the 2nd and 4th Wednesday of each month.**

Any Building Permit Application that needs to be considered by the Planning Board should be received by the Code Enforcement Officer by noon on the 1st and 3rd Wednesday of the month. All correspondence should be sent to the Town of Greenville, PO Box 1109, Greenville, ME 04441. If you need to see the Code Enforcement Officer, please call 207-695-2421 or come in during office hours. The Code Enforcement Officer is available **Wednesday - Friday from 8:30am to 4:00pm.**

The CEO, prior to the start of construction, will make a site inspection when the footings are in place, and after the completion of the project. Please notify the CEO when your footings are in so an inspection can be made at that time. Site inspections are required by State of Maine regulations. Building cannot be started until permit is picked up and paid for.

No permit will be issued without a plumbing permit if any installation or alteration of plumbing facilities will be occurring.

**RESIDENTIAL - Building Permit**

**Date Received:** \_\_\_\_\_

Map \_\_\_\_\_ Lot \_\_\_\_\_ Book \_\_\_\_\_ Page \_\_\_\_\_

**Property Zone:**  Residential  Rural  Rural Development  Village  Shoreland \_\_\_\_\_

**Property Owner Information**

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

**Contractor Information**

Contractor: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

Phone: \_\_\_\_\_

Cell: \_\_\_\_\_

**Building Construction Information - circle one**

New Single Family Residence - Garage - Addition - Dormer - Demolition - Shed - Sun Room - Deck

Other, Project Description: \_\_\_\_\_

Proposed Use \_\_\_\_\_ Past Use \_\_\_\_\_ Is Proposed Use Seasonal Yes \_\_\_\_\_ No \_\_\_\_\_

# Bedrooms \_\_\_\_\_ # Bathrooms \_\_\_\_\_ Heat Type \_\_\_\_\_ Foundation Type \_\_\_\_\_

**Type of Sewage Disposal**

Town Sewer  Subsurface Sewage if so  New  Existing

**Lot Dimensions**

Percentage of lot to be occupied by structure? \_\_\_\_\_

Lot Width: \_\_\_\_\_ Lot Depth: \_\_\_\_\_ Lot Area (sq. ft.): \_\_\_\_\_

**Proposed Structure - Exterior dimensions:**

Residence: Number of stories \_\_\_\_\_ Height of structure \_\_\_\_\_  
Length & Width \_\_\_\_\_ ft x \_\_\_\_\_ ft

Garage: Number of stories \_\_\_\_\_ Height of structure \_\_\_\_\_  
Length & Width \_\_\_\_\_ ft x \_\_\_\_\_ ft

Other: Number of stories \_\_\_\_\_ Height of structure \_\_\_\_\_  
Length & Width \_\_\_\_\_ ft x \_\_\_\_\_ ft

## Site Plan

Illustrate the following information about you lot and the proposed use of the lot on a drawing (see sample attached). The following information must be drawn and indicated on the Site Plan.

- a. Lot Dimensions.
- b. Names of abutting property owners: names and locations of abutting roads and rights-of-way and easements, public and private
- c. Exact location of existing and proposed building and distance of each to abutting lot lines.
- d. Location of sewage disposal system and water supply.
- e. Distance of sewage disposal system to owner's and abutter's wells.
- f. Distance of owner's well to abutter's sewage disposal systems.
- g. Areas to be cleared.
- h. Areas to be cut, filled, graded or other earth moving activity.

## Attachments

- a. Attach a copy of Plumbing Permit (application for subsurface waste disposal) if applicable.
- b. Attach a copy of official decisions, if applicable, (or note pending applications) of other Federal, State or local agencies regarding the use of this property (site location permit, minimum lot size waiver, subdivision approval, Great Ponds Permit, underground fuel storage tank registration, etc.)

**Any individual completing the application as authorized agent must attach a letter stating authorization from the owner of the property.**

To the best of my knowledge all information submitted on this application is true and correct. All proposed uses will be conformance with this application and the Basic Land Use Ordinance for the Town of Greenville 1995.

Owner's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Agent's Signature: \_\_\_\_\_

Date: \_\_\_\_\_